**Financial Analyst, Treasury**

**Durham, NC**

The primary responsibilities of this position will be to provide treasury management duties as well as business financial planning and analysis.

**DUTIES AND RESPONSIBILITIES:**

* Responsible for maintaining proper cash forecasting and planning processes. Performs cash forecasting weekly, monthly and annually and provides timely reporting out to management.
* Communicates with business units to understand key drivers of cash flow, timing of expenditures and improved ability to forecast large cash movements.
* Prepares and analyzes monthly business results including variance versus forecast and budget, new product reporting, standard margin analysis, and cost center expense analysis.
* Assist with completion of annual budget and quarterly forecasts.
* Analyzes trends for weekly Key Performance Indicators (KPI’s).
* Assist with preparation of Board reporting and related underlying financial analysis.
* Reports on and maintains compliance with various covenants required by banking agreements.
* Performs daily cash activities and prepares daily cash position report. Records and reviews invoices and documentation for daily cash transactions. Prepares wire transfer requests and initiates wires.
* Prepares and posts month-end closing entries for cash and debt facilities and maintains debt schedules.
* Coordinates the lockbox network for cash receipts.
* Supports operational initiatives by performing ad hoc analysis as needed.
* Supports annual audit requirements.
* Collaborates and cooperates across functions to achieve objectives.
* Contributes to team efforts by accomplishing related results in a cooperative and supportive manner.

**BACKGROUND REQUIREMENTS:**

**Education, Experience, and Knowledge**

* College graduate with degree in Accounting, Finance, Economics or Business Administration. CTP or CTM certification are a plus
* 3-5 years’ experience with a combination of treasury/cash management and financial planning and analysis
* Experience with debt and leases
* Experience with treasury reporting platform/tools preferred

**SKILLS AND ABILITIES:**

* Demonstrated aptitude in financial analysis
* Strong problem solving and analytical skills
* Excellent written, verbal, and presentation skills
* Strong Excel skills a must
* Effectively communicates in all situations
* Ability to adapt to a constantly changing work environment

Contact Jeffrey Luther, Executive Recruiter, Randstad Professionals, 919-294-3256, or Jeffrey.luther@randstadusa.com.